

**REQUEST FOR PROPOSAL (RFP)**  
**FOR SUPPLY OF FRESH PROVISIONS (VEGETABLES & FRUITS)**  
**RFP NO.SSGJ/2001/1/QM DATED 11 DEC 2019**

Tele: 06150-259114  
Web Site : [www.ssgopalganj.in](http://www.ssgopalganj.in)  
E-Mail : [ss-gopalganj-bih@nic.in](mailto:ss-gopalganj-bih@nic.in)

Sainik School Gopalganj  
PO :- Hathwa  
Distt: Gopalganj (Bihar)  
Pin – 841 436

No. SSGJ/2001/ QM/19

12 Dec 2019

**REQUEST FOR PROPOSAL (RFP) SUPPLY OF FRESH PROVISIONS**  
**(VEGETABLES & FRUITS) TO SAINIK SCHOOL GOPALGANJ**  
**FOR THE PERIOD FROM 01 FEB 2020 TO 31 JAN 2021**

**INSTRUCTIONS TO BIDDERS**

Sir,

1. On behalf of the President of India, the sealed bids are invited from bidders for supply of **Fresh Provisions (Vegetables & Fruits)** as mentioned in Part II of RFP for period from **01 Feb 2020 to 31 Jan 2021**. The bids will be **received upto 1600 hrs on 01 Jan 2020**. The bids will be opened at **Main Hall of the School at 1230 hrs on 02 Jan 2020**.

2. Please super scribe the "**TENDER FOR SUPPLY OF FRESH PROVISIONS (VEGETABLES AND FRUITS)**" and RFP number on the sealed cover to avoid the bids being declared invalid.

3. This RFP is to be submitted for Technical Bid duly every page signed & stamped by the vendor as token of acceptance of terms and conditions mentioned in the RFP.

4. The address and contact numbers for sending Bids or seeking clarification regarding this RFP are given below:-

- (a) **Bids/queries to be addressed to.** The Principal, Sainik School Gopalganj.  
Post-Hathwa, Dist-Gopalganj, Pin-841436
- (b) **Name/designation of the contact personnel.** Adm Officer, Sainik School  
Goplaganj
- (c) **Telephone numbers of the contact personnel.** 06150-259113  
E-mail ids – [ss-gopalganj-bih@nic.in](mailto:ss-gopalganj-bih@nic.in)

5. This RFP is divided into five parts as follows:-

- (a) **Part I** - Contains General Information and Instructions for the Bidders about the RFP such as the time, place of submission and opening of tenders, Validity period of tenders, etc.
- (b) **Part II** – Contains essential details of the items/services required, such as the Schedule of Requirements (SOR), Technical Specifications, Delivery Period, Mode of Delivery and Consignee details.
- (c) **Part III** – Contains Standard Conditions of RFP, which will form part of the Contract with the successful Bidder.

(d) **Part IV** – Contains Special Conditions applicable to this RFP and which will also form part of the contract with the successful Bidder.

(e) **Part V** – Contains Evaluation Criteria and Format for Price Bids.

6. This RFP is being issued with no financial commitment and the buyer reserves the right to change or vary any part thereof at any stage. The Buyer also reserves the right to withdraw the **RFP AND REJECT ANY TENDER**, should it become necessary at any stage.

7. Please return this letter along with the complete RFP duly signed as attached.

Yours faithfully,

Sd/x-x-x-x-  
(Z Hasan)  
Sqn Ldr  
Adm Officer  
for Principal

8. I/We am/are in possession of a complete set of RFP issued by you, and have understood and agree to abide by the above instructions as well as those contained in the contract forms. The attached RFP forms duly completed and signed are submitted herewith.

Date: 2019 Signature of Tenderer

(Name in Block letter)  
(Capacity i.e. Proprietor/Partner with stamp)

### **PART I – GENERAL INFORMATION**

1. **Last Date and Time for Depositing the Bids: 01 Jan 2020 by 1600 hrs.** The sealed Bids, should be deposited by the due date and time. The responsibility to ensure this lies with the Bidder.

2. **Manner of Depositing the Bids:** Sealed bids envelope containing the following three sealed envelopes should be dropped in Tender Box marked as “**TENDER FOR FRESH PROVISIONS (VEGETABLES AND FRUITS)**”:-

- (a) Technical Bids - *envelope to be Subscribed as “TECHNICAL BID”*
- (b) Commercial Bids. - *envelope to be Subscribed as “COMMERCIAL BID”*
- (c) Earnest Money Deposit (EMD) - *envelope to be Subscribed as “EMD”*

***(Late tenders will not be considered. Bids sent by mail, fax or e-mail will not be considered.)***

3. (a) **Time and date for opening of Technical Bids : 02 Jan 2020 at 1230 hrs**

(b) **Time and date for opening of Commercial Bids : 03 Jan 2020 at 1230 hrs**

*(If due to any exigency, the due date for opening of the Bids is declared a closed holiday, the Bids will be opened on the next working day at the same time or on any other day/time, as intimated by the Buyer).*

4. **Location of the Tender Box:** Saink School Gopalganj, Post-Hathwa, Dist-Gopalganj-841436. Tender Box will be marked as “**TENDER FOR SUPPLY OF FRESH PROVISIONS (VEGETABLES AND FRUITS) AT SAINIK SCHOOL GOPALGANJ**”. Only those Bids that are found in the tender box will be opened.

5. **Place of opening of the Bids**: Main Hall, Sainik School Gopalganj, Post-Hathwa, Dist-Gopalganj-841436. The Bidders may depute their representatives, duly authorized in writing, to attend the opening of Bids on the due date and time.
6. **The cost of the Tender document**. The vendor/firm can purchase this Tender document from Sainik School Gopalganj, Post-Hathwa, Dist-Gopalganj-841436 at the cost of Rs 100/- or by Demand Draft of Rs 100/- in favour of **The Principal, Sainik School Gopalganj , SBI Narainia, Mirganj, Branch Code -9212..** Vendor can use downloaded Tender documents free of cost.
7. **Two-Bid System**. Two-Bid system has been adopted and only the **Technical Bid** would be opened on the time and date mentioned above. Date of opening of the Commercial Bid will be intimated after acceptance of the Technical Bids. **Commercial Bids** of only those firms will be opened, whose Technical Bids are found compliant/suitable after Technical evaluation is done by the Buyer.
8. **Forwarding of Bids**. Three sealed envelopes containing (a) **Technical Bid**, (b) **Commercial Bid** and (c) **EMD** should be subscribed as “**Technical Bid**”, “**Commercial Bid**” and “**EMD**” respectively on top of it. Commercial Bid in prescribed format placed at **Appendix B** of this RFP is to be duly stamped and authorised signature on it. All these three envelopes is to be placed in an envelope subscribed as “**TENDER FOR SUPPLY OF FRESH PROVISIONS (VEGETABLES AND FRUITS)**” top of it and sealed properly is to be dropped in Tender Box placed near the Reception Centre. The tender box will be subscribed as “**TENDER FOR SUPPLY OF FRESH PROVISIONS (VEGETABLES AND FRUITS)**”.
9. **Procedure**. Rates and important commercial/technical clauses quoted by all Bidders will be read out in the presence of the representatives of all the Bidders. This event will not be postponed due to non-presence of your representative.
10. **Modification and Withdrawal of Bids**: A bidder may modify or withdraw his bid after submission provided that the written notice of modification or withdrawal is received by the customer prior to deadline prescribed for submission of bids. A withdrawal notice may be sent by fax but it should be followed by a signed confirmation copy to be sent by post and such signed confirmation should reach the purchaser not later than the deadline for submission of bids. No bid shall be modified after the deadline for submission of bids. No bid may be withdrawn in the interval between the deadline for submission of bids and expiration of the period of bid validity specified. Withdrawal of a bid during this period will result in Bidder’s forfeiture of bid security.
11. **Clarification regarding contents of the Bids**: During evaluation and Comparison of bids, the Customer may, at its discretion, ask the bidder for clarification of his bid. The request for clarification will be given in writing and no change in prices or substance of the bid will be sought, offered or permitted. No post-bid clarification on the initiative of the bidder will be entertained.
12. **Rejection of Bids**:
- (a) Canvassing by the Bidder in any form, unsolicited letter and post tender correction may invoke summary rejection with forfeiture of EMD. Conditional tenders will be rejected.
  - (b) Prices quoted unreasonably higher or lower from LPP/prevailing market rates will be rejected out rightly.
13. **Validity of Bids**: The Bids should remain valid till 180 days from the last date of submission of the Bids.
15. **Earnest Money Deposit**: Bidders are required to submit Earnest Money Deposit (EMD) in favour of the **The Principal, Sainik School Gopalganj , payable at SBI Narainia, Branch Code -9212** for an amount of **Rs. 1,78,000.00 (Rupees One Lakh seventy Eight Thousand only)** along with their bids in the form of an Account Payee Demand Draft/ Fixed Deposit Receipt/ Banker’s Cheque/Bank Guarantee from any of the Public Sector Bank or Private Bank authorized to conduct government business. EMD is to remain valid for a period of sixty days beyond the final bid validity period. EMD of the unsuccessful bidders will be returned to them at the earliest after expiry of the final bid validity and latest on or before the 60th day after the award of the contract.

The Bid Security of the successful bidder would be returned, without any interest what so ever, after the receipt of performance security. **Performance Security will be 10% of the total cost of the contract value.** EMD is not required to be submitted by those Bidders who are registered with the National Small Industries Corporation (NSIC) and MSME. The EMD will be forfeited if the bidder withdraws or amends impairs or derogates from the tender in any respect within the validity period of their tender. EMD should be kept separately inside the envelope along with quotation in main envelope. **Bids shall not be considered, in case, the EMD is not submitted along with the Technical Bid.**

16. **Price must be quoted on F.O.R at Sainik School Gopalganj**, Destination basis by road inclusive of Packing, Forwarding, Freight Charge, Transit Insurance and any other charges as applicable. The consignee for the contract is **Adm Officer, Sainik School Gopalganj.**

17. The approval or rejection to tenders(s) rests with Competent Financial Authority\* (CFA) as applicable, who reserves to himself the right of rejecting any tender in whole or in part of any item in whole or in part in respect of any or all the delivery points shown in the schedule of requirements in Part II or RFP without cause assigned.

18. Any further information required on application can be obtained on any working day between 10 AM to 04 PM addressed to **Sainik School Gopalganj , Post-Hathwa, Dist-Gopalganj (Bihar)-841436**

19. The Officer(s) operating the contract will be indicated in the supply order/ AT Note.

20. These instructions on "Invitation of Bid" are to be signed by you and returned along with your bids.

21. **Contact Person** Telephone /Cell/Fax numbers are to clearly endorsed in the application along with the particulars of the Proprietor and authorized person to be contacted for official correspondence.

## **PART II – ESSENTIAL DETAILS OF ITEMS/SERVICES REQUIRED**

1. **Schedule of Requirements:** The contract is for one year with effect from 01 Feb 2020 to 31 Jan 2021. Monthly schedule of Vegetable Fresh and Fruit Fresh are placed at Appendix C to this RFP. List of items required are as follows: To supply the following fresh provisions (Vegetables and Fruits) to Sainik School Gopalganj premises (**Rates to be quoted per denomination.**)

### **FRESH VEGETABLES**

Ser	Items	Acct Unit	Total Quantity Required for one year (Approx in Kgs)
1	Onion	Kgs	24850
2	Potato	Kgs	32800
3	Beans Green (Haree Phaliya)	Kgs	176
4	Beans Lima/Hyacinth (Sem Phalee)	Kgs	160
5	Beet Root (Chakundar)	Kgs	100
6	Bottle Gourd (Lauki)	Kgs	2160
7	Brinjal (Baigun)	Kgs	2400
8	Cabbage (Patta Gobhi)	Kgs	1380
9	Capsicum (Shimla Mirch)	Kgs	800
10	Carrot (Gajar)	Kgs	200
11	Cauliflower (Phool Gobhi)	Kgs	1575

Ser	Items	Acct Unit	Total Quantity Required for one year (Approx in Kgs)
12	Chilly Green (Hari Mirch)	Kgs	298
13	Coriander Leaf (Hari Dhaniya)	Kgs	298
14	Cucumber (Kheera)	Kgs	95
15	Garlic (Lahasun)	Kgs	596
16	Ginger Gree (Adarak)	Kgs	298
17	Lady Finger (Bhindee)	Kgs	1140
18	Mushroom (Kumbhee)	Kgs	905
19	Pointed Gourd (Paraval)	Kgs	1380
20	Peas Green (Hara Mattar)	Kgs	980
21	Pumpkin (Kaddu)	Kgs	1860
22	Radish (Mooli)	Kgs	200
23	Ridged Guard (Turai)	Kgs	1370
24	Fresh Lime (Kagzi Nimbu)	Kgs	575
25	Spinach (Palak)	Kgs	1260
26	Tamarind (Imali)	Kgs	105
27	Tomato (Tamatar)		9850

### **FRESH FRUITS**

Ser	Items	Acct Unit	Total Quantity Required for one year (Approx in Kgs/ Doz/Nos)
1	Apple Golden	Kgs	4560
2	Apple Royal	Kgs	4000
3	Banana (Kela)	Dozen	3995
4	Grapes (Angoor)	Kgs	800
5	Guava (Amrud Allabadi)	Kgs	240
6	Kinu	Kgs	480
7	Mango (Aam) Dusheri	Kgs	1440
8	Mango (Aam) Malda	Kgs	640
9	Mausambi	Kgs	720
10	Orange (Narangi)	Kgs	720
11	Papaya	Kgs	320
12	Pomegranate (Anar)	Kgs	840
13	Water Melon (Tarbuj)	Kgs	3500
14	Pear (Naspati)	Kgs	400

**Note:** The above mentioned requirements are anticipatory and no minimum drawl is guaranteed.

**2. Terms and conditions of contract:-**

(a) Items are to be supplied against the Supply Order issued by this School and to be delivered to consignee (Sainik School Gopalganj premises) under contractor's own arrangement and as per delivery schedule specified in Supply Order 12 hours to two days Provisions will be demanded to supply on Sunday / Govt. holidays also.

(b) Quality of the fresh provisions should be the best available in the market. If the quality of fresh provisions not up to the standard, the same will be rejected and you are required to replace the provisions within two hours, failing which items will be purchased by this School on risk and expenses basis at market rate against your expenses.

(c) The items are to be supplied with delivery challan on the basis of supply / purchase order issued by this office on each occasion.

(d) If any difficulties occurred in normal supply, such as demanded items are not available locally, the matter to be intimated to this office well in advance.

(e) Bills are to be submitted in duplicate on completion of all the obligations of supply of the material as per the contract (After fifteen day or two week) for payment.

(f) Payment will be made on monthly basis through ECS/EFT.

(g) No request for change of rates will be accepted unless levy of additional taxes by the Govt.

**(h) The fresh provisions will be supplied by the firm should be covered in the hygienic packing material of good quality without any extra cost.**

(j) Mushroom to be supplied in freezing tray.

2. Vendors are required to submit essential details in respect of their firms/company as per **Appendix 'A'** of this RFP for technical evaluation.

3. **Delivery Period:** Items are required to be delivered at **Sainik School Gopalganj premises at Cadet's Mess**, in full quantity, as requested in written together with challan in duplicate and bill is to be submitted in triplicate duly affixed of revenue stamp within seven days of delivery of items. Items are to be delivered by 0800 hrs on the required dates on receipt of confirmed order. No delay will be accepted at any cost beyond the stipulated date/time as given in the supply order. It is informed that the user has right to cancel the Contract unilaterally in case items are not received within the contracted delivery period and as per prescribed quality specifications. Extension of contracted delivery period will be at the sole discretion of the Customer, with applicability of LD clause.

**5. Supply will be made over the period of one year in staggered form as per staggered supply order.**

6. **Consignee Premises Details:** Sainik School Gopalganj Premises at Cadet's Mess.

7. **The total quantity required in the schedule (Appendix 'B')** is an approximation only. Certain items may not be required at all in case of non-availability of funds or the requirement. No claim for any compensation on this account will be admissible.

**PART III - STANDARD CONDITIONS OF RFP**

1. Bidder is required to give confirmation of their acceptance of the Standard Conditions of the Request for Proposal mentioned in succeeding paragraphs which will automatically be considered as part of the Contract concluded with the successful Bidder (i.e. Contractor in the Contract) as selected by the Customer. Failure to do so may result in rejection of the Bid submitted by the Bidder.

2. **Law:** The Contract shall be considered and made in accordance with the laws of the Republic of India. The contract shall be governed by and interpreted in accordance with the laws of the Republic of India.
3. **Effective Date of the Contract:** The contract shall come into effect from **01 Feb 2020** or on the date of signatures of both the parties on the contract (Effective Date) and shall remain valid until the completion of the obligations of the parties under the contract. The deliveries and supplies and performance of the services shall commence two days prior from the effective date of the contract.
4. **Arbitration:** That in the event of any dispute or differences arising under the contract so executed and which could not be resolved through mutual discussions. In such circumstances, the customer and contractor may agree for arbitration. Principal Sainik School Gopalganj will appoint arbitrator or a cell of arbitration on his behalf to resolve the disputes. The decision of arbitrator taken after due consideration of factors brought out by both parties shall be final and binding. The venue of the arbitration shall be at the discretion of the arbitrator, Subject as aforesaid, the Arbitration Act and the rules there-under, the statutory modification thereof, for the time being in force, shall be deemed to apply to the arbitration proceedings under this condition.
5. **Penalty for use of Undue influence:** The Contractor undertakes that he has not given, offered or promised to give, directly or indirectly, any gift, consideration, reward, commission, fees, brokerage or inducement to any person in service of the Buyer or otherwise in procuring the Contracts or forbearing to do or for having done or forborne to do any act in relation to the obtaining or execution of the present Contract or any other Contract with the Government of India for showing or forbearing to show favour or disfavor to any person in relation to the present Contract or any other Contract with the Government of India. Any breach of the aforesaid undertaking by the Contractor or any one employed by him or acting on his behalf (*whether with or without the knowledge of the Contractor*) or the commission of any offence by the Contractor or anyone employed by him or acting on his behalf, as defined in Chapter IX of the Indian Penal Code, 1860 or the Prevention of Corruption Act, 1986 or any other Act enacted for the prevention of corruption shall entitle the Customer to cancel the contract and all or any other contracts with the Seller and recover from the Seller the amount of any loss arising from such cancellation. A decision of the Customer or his nominee to the effect that a breach of the undertaking had been committed shall be final and binding on the Seller. Giving or offering of any gift, bribe or inducement or any attempt at any such act on behalf of the Seller towards any officer/employee of the Customer or to any other person in a position to influence any officer/employee of the Customer for showing any favour in relation to this or any other contract, shall render the Contractor to such liability/penalty as the Customer may deem proper, including but not limited to termination of the contract, **imposition of penal damages, forfeiture of the Bank Guarantee and refund of the amounts paid by the Buyer.**
6. **Agents/Agency Commission:** The contractor confirms and declares to the Customer that the Contractor is the original manufacturer of the stores/provider of the services referred to in this Contract and has not engaged any individual or firm, whether Indian or foreign whatsoever, to intercede, facilitate or in any way to recommend to the Government of India or any of its functionaries, whether officially or unofficially, to the award of the contract to the Contractor; nor has any amount been paid, promised or intended to be paid to any such individual or firm in respect of any such intercession, facilitation or recommendation. The Contractor agrees that if it is established at any time to the satisfaction of the Customer that the present declaration is in any way incorrect or if at a later stage it is discovered by the Customer that the Contractor has engaged any such individual/firm, and paid or intended to pay any amount, gift, reward, fees, commission or consideration to such person, party, firm or institution, whether before or after the signing of this contract, the Contractor will be liable to refund that amount to the Customer. The Contractor will also be debarred from entering into any supply Contract with the Government of India for a minimum period of five years. The Customer will also have a right to consider cancellation of the Contract either wholly or in part, without any entitlement or compensation to the Contractor who shall in such an event be liable to refund all payments made by the Customer in terms of the Contract along with interest at the rate of 2% per annum above **LIBOR rate**. The Buyer will also have the right to recover any such amount from any contracts concluded earlier with the Government of India.

7. **Access to Books of Accounts:** In case it is found to the satisfaction of the Customer that the Contractor has engaged an Agent or paid commission or influenced any person to obtain the contract as described in clauses relating to Agents/Agency Commission and penalty for use of undue influence, the Contractor, on a specific request of the Customer, shall provide necessary information/ inspection of the relevant financial documents/ information.

8. **Non-Disclosure of Contract Documents:** Except with the written consent of the Customer/Contractor, other party shall not disclose the contract or any provision, specification, plan, design, pattern, sample or information thereof to any third party.

9. **Liquidated Damages:** In the event of the Contractor failure to submit the stores, supply the stores/goods as specified in this contract, the Customer may, at his discretion, withhold any payment until the completion of the contract. The Customer may also deduct from the Contractor as agreed, liquidated damages to the sum of 0.5% of the contract price of the delayed/undelivered stores/services mentioned above for every day of delay or part of a day, subject to the maximum value of the Liquidated Damages being not higher than 10% of the value of delayed stores.

10. **Termination of Contract:** The Buyer shall have the right to terminate this Contract in part or in full in any of the following cases:-

(a) The delivery of the material is delayed for causes not attributable to Force Majeure for more than one week beyond stipulated time.

(b) The Seller is declared bankrupt or becomes insolvent.

(c) The delivery of material is delayed due to causes of Force Majeure for more than one day **01** after the schedule date of delivery.

(d) The delivery of material is delayed due to causes for Force Majeure by **more than 03 days** provided Force Majeure clause is included in contract.

(e) The Buyer has noticed that the Contractor has utilized the services\any Indian/ Foreign agent in getting this contract and paid any commission to such individual/ company etc.

(e) As per decision of the Arbitration Tribunal.

(f) The contractor fails to supply the desired standard of item/items even after three written reminders.

(g) If the Contractor fails to deliver the items as per approved specification/ quality and tries to supply substitute/substandard items.

(h) The Contractor uses illegal means to influence or bribe the staff dealing with the contractor.

11. **Notices:** Any notice required or permitted by the contract shall be written in the English language and may be delivered personally or may be sent by FAX/e-mail or registered pre-paid mail/airmail, addressed to the last known address of the party to whom it is sent.

12. **Transfer and Sub-letting:** The Contractor has no right to give, bargain, sell, assign or sublet or otherwise dispose of the Contract or any part thereof, as well as to give or to let a third party take benefit or advantage of the present Contract or any part thereof.

13. **Amendments:** No provision of present Contract shall be changed or Modified in any way (including this provision) either in whole or in part except Present Contract by an instrument in writing made after the date of this Contract and signed on behalf of both the parties and which expressly states to amend the present contract.

14. **Taxes and Duties:-**

(a) If Bidder desires to ask for GST extra, the same must be specifically stated. In the absence of any such stipulation, it will be presumed that the prices include all such charges and no claim for the same will be entertained.

(b) If reimbursement of GST is intended as extra over the quoted prices, the Bidder must specifically say so. In the absence of any such stipulation it will be presumed that the prices quoted are firm and final and no claim on account of such duty/tax will be entertained after the opening of tenders.



(c) If a Bidder chooses to quote a price inclusive of GST and does not confirm inclusive of GST so included is firm and final, he should clearly indicate the rate of GST and quantum of GST included in the price. Failure to do so may result ignoring of such offers summarily.

(d) If a Bidder is exempted from payment of GST up to any value of supplies from them, he should clearly state that no GST will be charged by him up to the limit of exemption which he may have. If any concession is available in regard to rate/quantum of GST, it should be brought out clearly. Stipulations like, the said GST was presently not applicable but the same will be charged if it becomes leviable later on, will not be accepted unless in such cases it is clearly stated by a Bidder that GST will not be charged by him even if the same becomes applicable later on. In respect of the Bidders, who fail to comply with this requirement, their quoted prices shall be loaded with the quantum of GST which is normally applicable on the item in question for the purpose of comparing their prices with other Bidders.

(e) Any change in GST upward/downward as a result of any statutory variation in excise taking place within contract terms shall be allowed to the extent of actual quantum of GST paid by the supplier. Similarly, in case of downward revision in GST, the actual quantum of reduction of GST shall be reimbursed to the Customer by the Contractor. All such adjustments shall include all reliefs, exemptions, rebates, concession etc. if any obtained by the Seller.

#### **PART IV – SPECIAL CONDITIONS OF RFP**

1. The Bidder is required to give confirmation of their acceptance of Special Conditions of the RFP mentioned in succeeding paras which will automatically be considered as part of the Contract concluded with the successful Bidder (i.e. Contractor in the Contract) as selected by the Customer. Failure to do so may result in rejection of Bid submitted by the Bidder.

2. **Performance Guarantee.** The Bidder will be required a Performance Guarantee by way of Bank Guarantee through a public sector bank or a private sector bank authorized to conduct government business (ICICI Bank Ltd., Axis Bank Ltd or HDFC Bank Ltd) for a sum equal to 10% of the contract value within 30 days award of contract. Performance Bank Guarantee should be valid upto to 60 days beyond the date of completion of contract. The specimen of PGB is given in form DPM-15 (Available in MoD website and can be provided on request).

3. **Option Clause:** The contract shall have an option Clause, wherein the Buyer can exercise an option to procure an additional 50% of the original contracted quantity in accordance with the same terms & conditions of the present contract. This will be applicable within the currency of contract. The bidder is to confirm the acceptance of the same for inclusion in the contract. It will be entirely the discretion of the buyer to exercise the option.

4. **Tolerance Clause:** To take care of any change in the requirement during the period starting from issue of RFP till placement of the contract, Buyer reserves the right to 25% plus/minus increase or decrease the quantity of the required goods upto that limit without any change in the terms & conditions and prices quoted by the Seller. While awarding the contract, the quantity ordered can be increased or decreased by the Buyer within this tolerance limit.

5. **Payment Terms for Indigenous Sellers:** It will be mandatory for the Bidders to indicate their bank account numbers and other relevant e-payment details so that payments could be made through ECS/NEFT mechanism instead of payment through cheque wherever feasible. The payment will be made as per the following terms, on production of the requisite documents:-

(a) The items will be delivered on a Delivery Challan and Bills/invoices submitted in duplicate.

(b) Upon receipt of the items and producing of all supported documents by the contractor, payment will be made by the School by cheque.

(c) It is mandatory to the supplier/vendor to submit their PAN details, Canceled Cheque and NEFT details for making of payments through ECS/EFT mechanism instead of payment through cheque by The Principal Sainik School Gopalganj, Hathwa, Gopalganj (Bihar)-841436.

6. **Advance Payment. No Advance payments will be made.**

7. **Paying Authority.** The process of bills of successful tender will be made by the Principal Sainik School Gopalganj and payment will be made by Budget head of Dietary Charges of Sainik School Gopalganj. Bills to be submitted by the vendor within seven days of supply.

8. **Payment Terms.** It will be mandatory for the Bidders to indicate their bank account numbers and other relevant e-payment details so that payment could be made through ECS/NEFT mechanism instead of payment through cheque whenever feasible. The payment of bills will be made on submission of the following documents by the service provider to the Paying Authority along with the bill:-

(a) Ink signed copy of Service provider's bill.

(b) Ink signed copy of Commercial invoice/Service provider's bill.

(c) Copy of Supply Order/Contract/Contract with U.O number and date of IFA's concurrence where required delegation of power's.

(d) Details for electronic payment viz Account holder's name Bank name, Branch name address, Account type, Account number, IFSC code, MICR code (if these details are not incorporated in supply order/contract)

(h) Any other document/Certificate that may be provided for in the Supply Order/ Contract.

**(j) Payment will be made against each staggered supply order within 15 days of supply of items as per actual supply received and against invoice submitted by the supplier.**

9. **Fall Clause:** The following fall clause will form part of the contract placed on successful Bidder:-

(a) The price charged for services under the contract by the Customer shall in no event exceed the lowest prices at which the Customer sells the services or offer to sell stores of identical description to any persons/Organisation including the purchaser or any department of Central government or any Department of state government or any statutory undertaking the central or state government as the case may be during the period till performance of all supply Orders placed during the currency of the rate contract is completed.

(b) If at any time, during the said period the Customer reduces the price, sells or offer to sell such services to any person/organization including the Contractor, any Dept, of central Govt. or any Department of the State Government or any Statutory undertaking of the Central or state Government as the case may be at a price lower than the price chargeable under the contract, the shall forthwith notify such reduction or sale or offer of sale to the Director general of Supplies & Disposals and the price payable under the contract for the stores of such reduction of sale or offer of the sale shall stand correspondingly reduced.

10. **Risk & Expense Clause:** Should the stores thereof not be delivered/carried out within the time or times specified in the contract documents, or if defective delivery is made in respect of the stores, the Buyer shall after granting the Seller 2 (Two) hours to cure the breach, be at liberty, without prejudice to the right to recover liquidated damages as a remedy for breach of contract, to declare the contract as canceled either wholly or to the extent of such default.

a) Should the stores thereof not perform in accordance with the specifications / parameters provided by the SELLER during the check proof tests to be done in the Buyer's country, the BUYER shall be at liberty, without prejudice to any other remedies for breach of contract, to cancel the contract wholly or to the extent of such default.

b) In case of a material breach that was not remedied within 2 (Two) hours, the BUYER shall, having given the right of first refusal to the SELLER be at liberty to purchase or procure from any other source as he thinks fit, other stores of the same or similar description to make good:-

i. Such default.

ii. In the event of the contract being wholly determined the balance of the stores remaining to be delivered there under.

c) **Any excess of the purchase price or value of any stores procured from any other supplier as the case may be, over the contract price appropriate to such default or balance shall be recoverable from the SELLER. 100% recovery will be made from SELLER.**

11. **Force Majeure:** Should any Force Majeure circumstances arise, each of the contracting party shall be excused for the non-fulfillment or for the delayed fulfillment of any of its Contractual obligations, if the affected party within 07 days of its occurrence informs the other party in writing. Force Majeure shall mean fires, floods, natural disasters or other acts, that are unanticipated or unforeseeable, and not brought about at the instance of the party claiming to be affected by such event, or which, if anticipated or foreseeable, could not be avoided or provided for, and which has caused the non-performance or delay in performance, such as war, turmoil, strikes, sabotage, explosions, quarantine restriction beyond the control of either party. A party claiming Force Majeure shall exercise reasonable diligence to seek to overcome the Force Majeure event and to mitigate the effects thereof on the performance of its obligations under this contract.

12. **Specification:** The seller guarantees to meet the specifications as per Para 15 of Part-IV of RFP.

13. **Warning Clause :** In case any complaint is received from users, the following penalty will be imposed in addition to deduction of amount equivalent to deficiency in manpower deployment/material supplied:-

(a)	First Complaint	- Verbal Warning
(b)	Second & Third complaint	- Written Warning
(c)	Fourth & Fifth Complaint	- Issue of show cause notice and Deduction of ¼ amount of the monthly bill.
(d)	Sixth Complaint	- Issue of show Cause notice and right of termination
		of Contract after hearing the concerned party

14. **Transportation:** The contractor is responsible for transport for the delivery of goods to the Consignee's premises as mentioned in Part II under their own arrangement. The term Contract means acquiring all types of goods, such as stores as well as all types of services including packing, unpacking, preservation, transportation, loading, unloading, insurance, delivery, special services if any, consultancy and systems. Any claims arising out the accident of transport, damage to public or private property or any injury or death shall be the responsibility of the supplier and the Sainik School Gopalganj as such shall not be a party to it.

15. **Quality:** The fresh vegetables will be crisp, well formed, of proper tender maturity and shall not be with coarse fibres, stringy, old or hard due to over age and over growth, spongy or fluffy due to age. The vegetables shall be those in season commencing from early season arrivals and also late season receipts. These will be freshly gathered, cleaned, graded for soundness and wholesomeness. Botanically fruits of plants, roots, leaves, stems, flowers and modified forms of stems, roots and leaves constitute vegetable fresh for human consumption.

(a) The vegetable fresh shall be free from insect infestation, physiological disorders, blemishes of damage and disease. They shall also be free from dis-colouration, injury, damage or signs of improper storage, handling and transportation, which renders them a poor look as to the freshness.

(b) The vegetable fresh shall be free from rotting, coating of waxes, mineral oil and colour.

(c) All mandatory requirements of FSSAI Rules, as amended from time to time, pertaining to this specification shall be complied with.

- (d) The vegetable can broadly be classified into :-
- Root varieties.
  - Creeper varieties.
  - Leafy varieties.
  - Fruits/surface/overground varieties.

(e) **Root Varieties**

- (f) This category includes the modified roots and stems used as food like Arvi, Carrots, Radish, Turnips, Ginger and the like. The important features of these varieties are discussed in succeeding paras.
- (g) These vegetables shall be well formed and not forked or misshapen, over or under-grown. The surface shall be characteristic of type but free from growth cracks/hardened body and fibrous cores. The leaves of root vegetables shall be removed 5 cms from the crown and trimmed to remove tail and root portion.
- (h) **Carrots**. The varieties of carrots range from golden yellow, light red, bright orange-red to deep orange-red colour. The greenish white or country carrot and also yellowish white are hard, coarse and insipid. Carrots should be smooth and regular, of good size, should break crisp, having a fine skin and sweet tender flesh. It should not be tough, stringy with leathery skin, fibrous flesh or with excessive heart. The varieties of carrots are namely Pusa Kesar, Pusa Meghali and Half-long-Nantes, Pusa Yamdagni & coreless. The size of carrots shall be not less than 12 cm and not more than 30 cm. Top should be denuded of foliage.
- (i) **Radish**. The radish varies in size according to the area in which it is grown. They should be smooth and regular, of good size, should break crisp, having a fine skin, juicy and of good flavour. It should not be tough with fibrous flesh and wanting in flavour which indicates inferior quality and overgrown roots.
- (j) **Ginger**. It is the bulbous root of ginger plant. It should be fresh, should break crisp, having a fine stain, tender and juicy flesh. It should give a slightly bitter taste. Bruised and discoloured skin are caused due to bad packing and rough handling. Toughness, hardness and excessive fibrous flesh wanting in juice and flavour indicate inferior quality and overgrown roots.
- (k) **Beet Root (Chaukinder)**. Well formed bulbs, proper stage of maturity with soft secondary roots of bright reddish purple colour. These bulbs will be free from sogginess and attacks of field fungi or disease. Max numbers of Beetroot in a kg can be 10 with each single piece not less than 100 gms.

**Creeper Varieties**

- (l) The vegetable like, beans, cucumber, bitter gourd, ghia, tori and long melon etc. form part of this category of vegetables. These vegetables are susceptible to damage by field fungi and various other insects, thus, making them unsuitable for human consumption.
- (m) These vegetables shall be well formed, tender of proper stage of maturity. Surfaces not facing sun may have little under distribution of chlorophyll thus slight light yellow in colour, this should not be taken as a major defect. Skin shall be moist, smooth and with velvety feeling. Presence of hard seeds, hard skin, bitterness, shrinkage and physiological disorders are defects and vegetable with these defects shall be rejected. The details of vegetables are discussed in succeeding paras.
- (n) **Beans**. This category includes cluster beans, broad beans, french beans, soya beans, moong beans, bengal beans etc. They should be young, tender and fleshy, not hard, wrinkled, stringy or dis-coloured.

- (o) **Cucumber**. It should be smooth and regular, of good size and shape, should be filled with tender flesh and seeds. It should not be over ripe, loose or with wrinkled skin which denote staleness. The cucumber shall be of varieties namely Field Grown slicing or Table -sorts, Packing varieties and Forging or Green house varieties of size between 8 cm and 50 cm.
- (p) **Bitter Gourd**. It should be of good size and shape with bright green colour knotted skin. It should break crisp and have tender flesh. The yellowish or rusty brown colour indicates over ripeness or inferior quality.

### Leafy Varieties

- (q) The vegetables like cabbage, spinach, coriander green, mint green etc. form part of this category.
- (r) Spinach and, Corriender green. The leaves of above varieties vary in size and shape. They should be fresh, bright, soft and succulent, not stale withered and dry due to being kept too long or exposed to the sun after being plucked. The leaves should be free from disease and any type of infestation. Tough, coarse and stringy leaves denote that the crop is over grown, has been badly cultivated or is of inferior quality. These will be properly trimmed and will be free from roots, stumps, hard stalks and extraneous leaves.

### Fruit/Surface/Overground varieties

Peas green, knol-khol, brinjal, cauliflower, cowpeas (lobia green), ladies finger, plaintain green, tomatoes, capsicum, chow-chow green papaya, jack fruit, marrow, nadroo (kamal kakri), parwal, squash, chillies green and coconut whole etc. are from this category of vegetables. The details of above varieties of vegetables are discussed in succeeding paras.

- (s) **Peas**. The pods should be of fresh green colour, crisp, juicy and of good size. They should be well filled with fresh light-yellow, green, dark green or white unwrinkled peas of good size, tender, thin-skinned, sweet and full flavoured. Over ripe, flat ill filled pods containing a few puny small peas, denote inferior quality and bad cultivation. Dull, yellowish green, hard pods containing hard dry light peas are stale and bad. Peas attacked by insects will be empty and light in weight owing to kernel having been eaten up. The peas are of varieties namely Early variety (Asauji and meteror smooth seeded varieties ), Early badger ( A wrinkle -seeded, dwarf variety ), Arkel ( A wrinkle-seeded high yielding dwarf variety), Mid season (Bonneville: Wrinkle-seeded, double podded, medium tall variety) and late variety (N.P.29: wrinkle -seeded). Varieties suitable for hills : Early Giant (Dark pods with wrinkled seed ) and Alderman ( Pods more or less straight nearly 9 cm in length )
- (t) **Brinjal**. The colour of brinjal varies, they may be white to yellow or dark purple. They should have fresh looking shiny skin. The thinner skin, the better the brinjal. It should be well filled with soft greenish pulp and tender seeds which should not be in excess. It should not be over-ripe, loose or with wrinkled skin which denotes staleness.
- (u) **Cauliflower**. This should have large, firm snowy-white compact head of uniform closeness. Any tinge of green or yellow indicates inferior quality. Some varieties of good quality when fully matured, become suffused with violet. The less foliage the better, small dark spots or soft spots denote decomposition. They should normally be delivered with two layers of leaves of sufficient length to protect the flower and stalk removed. The varieties of Cauliflower are classified as Early (Kunwari or Kauri and Early Patna available from mid- September to mid-October), Pusa Ketki and Pusa Deepali available in October -November Mid-Season (Aghani, Poosi, Patna Main Crop, plant Shubhra -available from mid-November to mid-December. Early snowball, Giant Snowball, D-96, Japanese Improved, Pusa Shubhra available from mid-December to mid-January) and Late ( Dania-available in January, February, snowball -16 Pusa snowball 1-2 and Pusa Himjyoti-available from mid-January to April)

- (v) **Ladies Finger or Bhindi**. The pods of these vary, some are ridged, others are not. The colour is either fresh, light green or they have fresh white velvety appearance, not yellowish or rusty brown denoting staleness. The interior should be fleshy and seeds small and soft. A dry and stringy interior, with hard seeds is due to over ripeness. The skin should be soft and tender not hard and stringy which denotes over ripeness or inferior quality. The ladies finger are of varieties namely Makhmali, Pusa Sqwani, Perkin's Long Green, Vaishali Badhu,
- (w) Punjab Padmini and Parbani Kranti. The tail end of ladies finger shall break crisp without any signs of fibrous formation.
- (x) **Cabbage**. These will be green in colour, should be fresh, crisp and firm with a large compact heart and as few loose outer leaves and as little stalk as possible. The different varieties of cabbage are Round head or Bell head type, Flat head or Drum head type ( Pusa Drumhead ), Conical head type ( Jersey wake field ) and Savoy type (Chieftain ).
- (y) **Tomatoes**. These should be of good fresh appearance and ripe colour, good size, firm, solid, plump, well filled and heavy. The flesh should be plentiful, rich, solid, tender of good colour. It should have a pleasant, not too bitter flavour. Smaller the core and less seeds the better the tomatoes. Greenish, tough skinned, lumpy and sour flesh (due to unripeness) dry wrinkled, discolour skin and a watery pulpy interior shows staleness and poor quality. Bruised and discoloured tomatoes are caused due to bad packing and rough handling and loose their taste and flavour. The different varieties of tomatoes are Pusa Early Dwarf, Pusa Fuby, Sioux Marglobe, Best of all, La Bonita, Pusa 120, Pusa Sheetal, Pusa Gaurav, Italian Red Pear and Rema.
- (z) **Chillies**. These will be of good size as per variety with fresh and bright in appearance. Should break crisp, well filled with soft seeds and free from field fungi or any other disease. Loose or damaged skin denote bad handling/storage and inferior quality. The size of individual chillies shall not be less than 2.0 cm.
- (aa) **Capsicum**. These will be of bright green colour, fresh and break crisp. The skin will be light, solid and free from any damage due to handling, storage or disease. The interior will partially contain tender seeds. Discoloured capsicum with hard seeds are over-ripe and loose their taste and flavour.
- (bb) **Parwal**. These should be smooth and regular, of good size and shape with fine skin and tender flesh. The interior will be filled with creamy white pulp and soft seeds. The hard seeds and dis-colouration of skin are the signs of over ripeness and staleness.
- (cc) **Fresh Lime (Kagzi Nimbu)**. Fresh lime shall be of two types namely round and oval. The lime fresh shall show a green rind colour just beginning to turn yellow or uniform golden yellow, rind not soft or flabby, shall be free from bruises, injury, damage, canker and dis-colouration. The minimum weight of single fresh lime shall not be less than 30 gm and maximum number to a kg shall be 33.
- (dd) **Radish Fruit** (Singri) On maturity the radish top bear fruit which are used as vegetable. They are bitter in taste and when cooked produces excellent vegetable. The fruit pod is a cilicle which is about 2.5 to 7.5 cm in length and does not become open to discharge the seeds at maturity. Best used when the seed is very tender inside the pod.
- (ee) All vegetables shall be supplied in suitable clean containers designed to protect them from damage, deterioration and contamination of any kind.
- (ff) An excess of earth on root vegetables amount to adulteration, they should be tendered clean. The contractors must not give bright appearance to the vegetables especially of green leaf by washing them. This is important as water used for the purpose is often filthy and germ laden. Some suppliers soak the vegetables to increase weight, which can be detected easily by their damp and sodden feel, and their over bright and pulpy state.

- (gg) **Pumpkin.** It should be of good size with tender skin. It may be of fresh green colour to rusty brown. Once it is fully matured and turns into rusty brown colour, it can be stored for long period. The skin should be free from any damage and field fungi or disease. The damage on outer skin is the sign of bad handling and storage.
- (hh) **Fruits (Apple, Orange, Kino, Guava, Mausammies).** It should be of good size, unless specified otherwise fresh ripe, thin skinned, firm, each piece weighing between 125-150 gms (i.e. 06 to 08 pieces in 1 Kg weight), Guava (Amrud) should be Allahabadi and big sizes.

16. **Quality Assurance:** The goods supplied under the contract should conform to the standards, quality and specifications as mentioned in Part-II of this RFP. The item should be of the fresh, conforming to the current production standard and having 100% defined life at the time of delivery.

17. **Inspection Authority:** The Inspection will be carried out by **Principal, Sainik School Gopalganj, or any officer designated by Principal, Sainik School Gopalganj.** The mode of Inspection will be Departmental Inspection / User Inspection / Joint Inspection /Self-certification.

18. **Claim:** The following claims clause will form part of the contract placed on successful bidder:-

- (a) The claims may be presented either on quantity of the stores, where the quantity does not correspond to the quantity shown in the Packing List/Insufficiency in packing, or on quality of the stores, where quality does not correspond to the quality mentioned in the contract.
- (b) The quantity claims for deficiency of quantity (if any), shall be delivered at consignee premises within 2 hours of the days under own arrangement of the contractor.
- (c) The quality claims for defects/damages or deficiencies in quality noticed during inspection shall be presented within 2 hours of completion of inspection and acceptance of goods and will be submitted to the Contractor.
- (d) The Contractor is to settle the claims for defected/damaged quantity and deficiency in quality of the stores within 2 hours.
- (e) The Contractor shall collect the defective/damaged or rejected items from the location nominated by the Buyer and deliver the replaced goods at the same location under Contractor's own arrangement.
- (f) The quality claims will be raised solely by the Buyer and without any certification/ countersignature by the Contractor's representative stationed in India.
- (g) Any claims arising out the accident of transport, damage to public or private property or any injury or death shall be the responsibility of the supplier and **Sainik School Gopalganj** as such shall not be a party to it.

19. Any further information required can be obtained on application on any working day between 1400 hrs to 1630 hrs from the Sainik School Gopalganj, Hathwa, Gopalganj-841436.

20. The Officer operating the contract will be the Sainik School Gopalganj, Hathwa, Gopalganj-841436.

21. Items are required to be delivered at Sainik School Gopalganj, Hathwa, Gopalganj-841436 premises at Cadet's Mess, Sainik School Gopalganj in full quantity, as requested on supply order along with items bill/ challan in triplicate duly affixed with revenue stamp. Items are to be delivered by the time mentioned in supply order on the required dates on receipt of confirmed order.

**22. Any communication from buyer through SMS/e-mail from authorized mobile/ e-mail id will also be treated as an official communication (details will be intimated through supply order)**

23. Supply will be made over the period of one year in staggered form as per staggered supply order.

24. At the time of supply, the shelf life of each of the supply item must be minimum 08 hours.

25. **Warranty-** The fresh provisions should be supplied as fresh only.

## **PART V – EVALUATION CRITERIA & PRICE BID ISSUES**

1. **Evaluation Criteria** - The broad guidelines for evaluation of Bids will be as follows:-

(a) Only those Bids will be evaluated which are found to be fulfilling all the eligibility and qualifying requirements of the RFP.

(b) **The tenderer who will emerge as L-1 in overall lowest rates of total required quantity as mentioned in Appendix 'B' will be considered for award of contract as per the Price Format given in Appendix B.**

(c) The Bidders are required to spell out the rates of GST etc in unambiguous terms only while submission of bills at the time of delivery. If a Bidder is exempted from payment of GST duty up to any value of supplies from them, they should clearly state that no excise duty will be charged by them up to the limit of exemption which they may have. If any concession is available in regard to rate/quantum of GST, it should be brought out clearly. No GST should be included while submission of commercial bids.

(d) If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price will prevail and the total price will be corrected. If there is a discrepancy between words and figures, the amount in words will prevail for calculation of price.

(e) The Lowest Acceptable Bid will be considered further for placement of contract/ Supply Order after complete clarification and price negotiations as decided by the Buyer. The Buyer also reserves the right to do Apportionment of Quantity, if it is convinced that Lowest Bidder is not in a position to supply full quantity in stipulated time.

2. **Price Bid Format**: Bidders are required to fill Price Bid Format (**Appendix B**) correctly with full details, sign with firm's stamp on all pages of commercial bid.

**Note 1**: Incompletely filled form will be rejected outrightly.

**Note 2**: Vendors are requested to carry out calculations in commercial bid form carefully. The Principal, Sainik School Gopalganj reserves the right to amend/correct any wrongly calculated totals.

**Note 3**: It is mandatory to fill the cost of each and every item in price bid format. If the rates of any item remain unfilled then the price bid will be rejected.

**Note 4**: The Principal Sainik School Gopalganj reserves the right to reject any applications without assigning any reason for the following reasons:-

- (a) If bids found calculated grossly wrong.
- (b) Over writings/cuttings or unclear figures/words.
- (c) Commercial bids without firm representative's signature.

Thanking you,

Sd/x-x-x-x-x  
(Z Hasan)  
Sqn Ldr  
Adm Officer  
for Principal



**CERTIFICATE TO BE SUBMITTED BY BIDDER**

This is to certify that \_\_\_\_\_ is my official mobile number and \_\_\_\_\_ is my official e-mail id. Any communication done by the buyer on these above said mobile number /e-mail through buyer official mobile/e-mail will be treated as an official communication. Buyer reserves the rights to produce these communications during legal proceedings as a form of legal communication from buyer.

Date:

2019

\_\_\_\_\_  
Signature of  
Tenderer

\_\_\_\_\_  
(Name in Block letter)  
(Capacity i.e. Proprietor/Partner with  
stamp)

**DETAILS OF VENDOR**

1.	<b>Name of Firm</b>	
2.	<b>Office Address</b> <i>(Attach photo of office front side with signed and stamped overleaf)</i>	
	Office Telephone Number/s	
	Fax Number	
	<b>e-mail</b>	
3.	<b>GST No</b> (Attach documents)	
4.	<b><u>Nature of Company</u></b>	<p>( <b>Please Tick (√) where applicable</b>)</p> <p>(a) Proprietary (b) Pvt Ltd (c) PSU (d) Ex Servicemen Unit (e) Partnership (f) Others</p>
5.	<p><i>Give Name, residential address with telephone of proprietor for <b>Proprietary</b></i></p> <p align="center"><b>OR</b></p> <p><i>Give Name, designation, residential address of Chief Executive or Managing Director for <b>Pvt Ltd</b></i></p> <p align="center"><b>OR</b></p> <p><i>Give Name, address, Telephone no with partnership deed (if partnership firm).</i></p>	
6.	<b><u>Nature of Business</u></b>	<p>(<b>Please Tick (√) where applicable</b>)</p> <p>(a) Trader (b) Dealer (c) Supplier (d) Processor (e) Sole selling or Authorised Agent</p>

7.	<b>Details of Registration</b> <i>(Attach proof of valid registration)</i>  (a) NSIC/ SSI  (b) MSME  (c) Sainik School Gopalganj & Other Defence (c) Departments  (d) Other Govt Departments	(Tick (√) <b>Yes/No</b> & give details if YES)   (Yes / No)  (Yes / No)  (Yes / No)  (Yes / No)  (Yes / No)
8.	<b>If yes, give the following details :-</b>  (a) Department registered with  (b) Date of registration and validity  (c) Category of Services for which Registered User Satisfaction (d) Performance Certificate (if any)	
9.	Please mention and attach FSSAI Certificate for providing Fresh Chicken, Mutton, Fish & Egg (If applicable)	
10.	Have You Got ISO Certification, If yes give details <i>(attach copy of certification)</i>	

10. Following documents, duly self attested, will be essentially attached for qualifying/ consideration of bid :-

- (a) GST Number.
- (b) PAN Card & Aadhar Card of the owner/proprietor.
- (c) PAN Card of the firm
- (d) IT returns of previous year 2017-18, 2018-19 & 2019-20 (As applicable).
- (e) Registration letter as per para 7, if held

**APPENDIX-B**

(Refer para 8, Part-I, para 1, Part-II and para 1 (b) & 2, Part V of RFP)

**COMMERCIAL BIDS FOR SUPPLY OF FRESH PROVISIONS (VEGETABLES AND FRUITS)**  
**FOR THE PERIOD FROM 01 FEB 2020 TO 31 JAN 2021**  
**AT SAINIK SCHOOL GOPALGANJ**

1. I (Name) \_\_\_\_\_ proprietor/owner/ director of \_\_\_\_\_ hereby quote to **SUPPLY OF FRESH PROVISIONS (VEGETABLES AND FRUITS)** for the period **From 01 Feb 2020 to 31 Jan 2021** as specified in the underwritten schedule in the manner in which and within the same prescribed at the rates given below. The quotation furnished in the schedule is subject to the condition set forth in the tender note and tender form received by me.

2. I hereby enclosed a Bank draft / Fixed Deposit / Banker's Cheque bearing No. \_\_\_\_\_ dated \_\_\_\_\_ for **Rs.1,78,000/- (Rupees one lakh seventy eight thousand only)** towards deposit as EMD Money.

3 In case of my tender being accepted, and I/We coming into an agreement with Adm Officer, Sainik School, Gopalganj. I/We hereby agree and promise to **pay an amount of 10% of total value as Security Deposit in the form of SBI demand draft/Performance Bank Guarantee** drawn in favour of the **Principal, Sainik School, Gopalganj within first 10 days of the contract agreement** for the purpose of faithful performance of the contract agreement. I/We also agree to have our Security Deposit forfeited to Sainik School, Gopalganj in case of:

(a) My/Our failure to undertake the contract for the items accepted by Adm Officer, Sainik School, Gopalganj.

(b) For unfaithful performance of the contract agreement under any clause as specified in the contract agreement.

4. I/We also agree to the fact that my/our Security Deposit shall be returned to me/us without any interest only after the end of the contract agreement period subject to faithfully performing the agreement by me/us and subject to submission of No Demand Certificate (NDC).

**FRESH PROVISIONS (VEGETABLES AND FRUITS) PRICE OF:**

5. Supplies will be made in time and date stipulated without causing any delay.

**Note: GST as applicable and notified by Government of India from time to time will charged on submission of bills only.**

Sl.	Items	A/U	Quoted Rate Per Kgs/Nos Including packing, freight and loading & unloading charges etc.	Total Quantity Required (Approx Kgs)	Total Amount (In Rupees) (d) x (e) = (f)
(a)	(b)	(c)	(d)	(e)	(f)
1	Onion	Kgs		24850	
2	Potato	Kgs		32800	
<b><u>FRESH VEGETABLES</u></b>					
3	Beans Green (Haree Phaliya)	Kgs		176	
4	Beans Lima/Hyacinth (Sem Phalee)	Kgs		160	
5	Beet Root (Chakundar)	Kgs		100	
6	Bottle Gourd (Lauki)	Kgs		2160	
7	Brinjal (Baigun)	Kgs		2400	
8	Cabbage (Patta Gobhi)	Kgs		1380	

Sl.	Items	A/U	Quoted Rate Per Kgs/Dozen Including packing, freight and loading & unloading charges etc.	Total Quantity Required (Approx Kgs)	Total Amount (In Rupees) (d) x (e) = (f)
(a)	(b)	(c)	(d)	(e)	(f)
9	Capsicum (Shimla Mirch)	Kgs		800	
10	Carrot (Gajar)	Kgs		200	
11	Cauliflower (Phool Gobhi)	Kgs		1575	
12	Chilly Green (Hari Mirch)	Kgs		298	
13	Coriander Leaf (Hari Dhaniya)	Kgs		298	
14	Cucumber (Kheera)	Kgs		95	
15	Garlic (Lahasun)	Kgs		596	
16	Ginger Gree (Adarak)	Kgs		298	
17	Lady Finger (Bhindee)	Kgs		1140	
18	Mushroom (Kumbhee)	Kgs		905	
19	Pointed Gourd (Paraval)	Kgs		1380	
20	Peas Green (Hara Mattar)	Kgs		980	
21	Pumpkin (Kaddu)	Kgs		1860	
22	Radish (Mooli)	Kgs		200	
23	Ridged Guard (Turai)	Kgs		1370	
24	Fresh Lime (Kagzi Nimbu)	Kgs		575	
25	Spinach (Palak)	Kgs		1260	
26	Tamarind (Imali)	Kgs		105	
27	Tomato (Tamatar)	Kgs		9850	
<b><u>FRESH FRUITS</u></b>					
1	Apple Golden	Kgs		4560	
2	Apple Royal	Kgs		4000	
3	Banana (Kela)	Doz		3995	
4	Grapes (Angoor)	Kgs		800	
5	Guava (Amrud Allabadi)	Kgs		240	
6	Kinu	Kgs		480	
7	Mango (Aam) Dusheri	Kgs		1440	
8	Mango (Aam) Malda	Kgs		640	
9	Mausambi	Kgs		720	
10	Orange (Narangi)	Kgs		720	
11	Papaya	Kgs		320	
12	Pomegranate (Anar)	Kgs		840	
13	Water Melon (Tarbuj)	Kgs		3500	
14	Pear (Naspati)	Kgs		400	

Station: \_\_\_\_\_

Date: \_\_\_\_\_

Signature of Tenderer(s) \_\_\_\_\_

\_\_\_\_\_  
Name & Address in full and Capacity  
(i.e, Proprietor/Partner/Owner) (**Rubber Stamp**)

**APPENDIX-C***(Refer para 1, Part-II of RFP)***MONTHLY SCHEDULE OF VEGETABLES FRESH - SAINIK SCHOOL GOPALGANJ****01 FEB 2020 TO 31 JAN 2021****VEGETABLE FRESH:**

<b>Ser</b>	<b>Items</b>	<b>Feb</b>	<b>Mar</b>	<b>Apr</b>	<b>May</b>	<b>Jun</b>	<b>Jul</b>	<b>Aug</b>	<b>Sep</b>	<b>Oct</b>	<b>Nov</b>	<b>Dec</b>	<b>Jan</b>	<b>Total Quantity</b>
1	Onion	2400	2400	2400	2400	0	2400	2400	2400	2400	2400	1250	2000	24850
2	Potato	3200	3200	3200	2400	0	3200	3200	3200	3200	3200	1800	3000	32800
3	Beans Green (Haree Phaliya)	44	44	44	0	0	0	0	0	0	0	10	34	176
4	Beans Lima/Hyacinth (Sem Phalee)	40	40	40	0	0	0	0	0	0	0	10	30	160
5	Beet Root (Chakundar)	10	10	10	5		10	10	10	10	10	10	5	100
6	Bottle Gourd (Lauki)	240	240	240	0	0	240	240	240	240	240	60	180	2160
7	Brinjal (Baigun)	240	240	240	180	0	240	240	240	300	240	60	180	2400
8	Cabbage (Patta Gobhi)	240	240	0	0	0	0	0	0	300	240	120	240	1380
9	Capsicum (Shimla Mirch)	80	80	80	60	0	80	80	80	80	80	40	60	800
10	Carrot (Gajar)	20	20	20	15	0	20	20	20	20	20	10	15	200
11	Cauliflower (Phool Gobhi)	300	300	0	0	0	0	0	0	300	300	75	300	1575
12	Chilly Green (Hari Mirch)	30	30	30	20	0	30	30	30	30	30	14	24	298
13	Coriander Leaf (Hari Dhaniya)	30	30	30	20	0	30	30	30	30	30	14	24	298
14	Cucumber (Kheera)	10	10	10	0	0	10	10	10	10	10	10	5	95
15	Garlic (Lahasun)	60	60	60	40	0	60	60	60	60	60	28	48	596
16	Ginger Gree (Adarak)	30	30	30	20	0	30	30	30	30	30	14	24	298
17	Lady Finger (Bhindee)	0	0	240	180	0	240	240	240	0	0	0	0	1140
18	Mushroom (Kumbhee)	90	90	90	60	0	90	90	90	90	90	50	75	905
19	Pointed Gourd (Paraval)	0	0	300	180	0	300	300	300	0	0	0	0	1380
20	Peas Green (Hara Mattar)	240	240	0	0	0	0	0	0	0	150	150	200	980
21	Pumpkin (Kaddu)	0	0	240	180	0	240	240	240	240	240	60	180	1860
22	Radish (Mooli)	50	50	0	0	0	0	0	0	0	50	20	30	200
23	Ridged Guard (Turai)	0	0	240	180	0	300	300	300	50	0	0	0	1370
24	Fresh Lime (Kagzi Nimbu)	30	30	90	60	0	90	90	90	30	30	15	20	575
25	Spinach (Palak)	240	240	0	0	0	0	0	0	240	240	120	180	1260
26	Tamarind (Imali)	10	10	10	5	0	10	10	10	10	10	10	10	105
27	Tomato (Tamatar)	1000	1000	1000	600	0	1000	1000	1000	1000	1000	450	800	9850
	<b>Total</b>	8634	8634	8644	6605	0	8620	8620	8620	8670	8700	4400	7664	87811

**MONTHLY SCHEDULE OF FRESH FRUIT - SAINIK SCHOOL GOPALGANJ**  
**01 FEB 2020 TO 31 JAN 2021**

**FRESH FRUIT:**

<b>Ser</b>	<b>Item</b>	<b>Feb</b>	<b>Mar</b>	<b>Apr</b>	<b>May</b>	<b>Jun</b>	<b>Jul</b>	<b>Aug</b>	<b>Sep</b>	<b>Oct</b>	<b>Nov</b>	<b>Dec</b>	<b>Jan</b>	<b>Total</b>
1	Apple Golden	720	400	400	0	0	160	160	160	720	720	400	720	4560
2	Apple Royal	720	320	320	0	0	0	0	0	720	720	480	720	4000
3	Banana (Kela)	170	170	255	170	0	850	850	850	340	340	0	0	3995
4	Grapes (Angoor)	0	0	400	400	0	0	0	0	0	0	0	0	800
5	Guava (Amrud Allabadi)	0	0	0	0	0	0	0	160	80	0	0	0	240
6	Kinu	0	0	0	0	0	0	0	0	0	160	160	160	480
7	Mango (Aam) Dusheri	0	720	720	0	0	0	0	0	0	0	0	0	1440
8	Mango (Aam) Malda	0	0	0	640	0	0	0	0	0	0	0	0	640
9	Mausambi	0	0	0	0	0	160	160	400	0	0	0	0	720
10	Orange (Narangi)	240	240	0	0	0	0	0	0	0	0	0	240	720
11	Papaya	80	80	80	0	0	0	0	0	0	0	0	80	320
12	Pomegranate (Anar)	5	5	5	5	0	5	5	400	240	160	5	5	840
13	Water Melon (Tarbuj)	0	0	0	0	0	1750	1750	0	0	0	0	0	3500
14	Pear (Naspati)	0	0	0	0	0	80	80	160	80	0	0	0	400
	<b>Total</b>	<b>1935</b>	<b>1935</b>	<b>2180</b>	<b>1215</b>	<b>0</b>	<b>3005</b>	<b>3005</b>	<b>2130</b>	<b>2180</b>	<b>2100</b>	<b>1045</b>	<b>1925</b>	<b>22655</b>

## CHECK LIST

Please go through the check list before submitting the Bids :-

1. Sealed bids envelope marked as “**TENDER FOR SUPPLY OF FRESH PROVISIONS (VEGETABLES AND FRUITS)**” should contain following three sealed envelopes :-

- |     |                             |                                   |                  |
|-----|-----------------------------|-----------------------------------|------------------|
| (d) | Technical Bids              | - envelope to be<br>Subscribed as | “TECHNICAL BID”  |
| (e) | Earnest Money Deposit (EMD) | - envelope to be<br>Subscribed as | “EMD”            |
| (b) | Commercial Bids.            | - envelope to be<br>Subscribed as | “COMMERCIAL BID” |

2. Please ensure details to be filled in **Appendix ‘A’** is complete in all respect and following documents, duly self attested, are attached and placed in “**TECHNICAL BID**” envelope :-

- (a) Demand Draft for EMD S.No\_\_\_\_\_dated\_\_\_\_\_for Rs\_\_\_\_\_or latest Exemption for EMD as per Govt Rules.
- (b) GST Number.
- (c) PAN Card & Aadhar Card of the owner/proprietor.
- (d) PAN Card of the firm
- (e) IT return of Previous year 2017-18, 2018-19 & 2019-20 (as applicable)
- (f) Bank details : Canceled Bank Cheque (OR) Mandate form issued by Bank with Bank Account No & date of the A/c Holder, UFSC Code, Bank Name Branch, Address, MICR Code etc.
- (g) GST Return for last one year having minimum returned filed of Rs 10 Lakhs (as applicable).

3. Please sign all the pages of the RFP duly stamped for submission of **Technical Bid**. However, **Appendix ‘B’** of the RFP is to be submitted for **Commercial Bid**.

4. The service provider shall submit the following certificates that the firm has never been Black-Listed by any Govt/Semi-Govt/PSU/Pvt Organization.

5. Price Bid for “COMMERCIAL BID” has been properly filled duly signed and stamped.

6. All the envelopes are properly sealed.

### Important Dates

- |   |  |   |                        |
|---|--|---|------------------------|
| ⇒ | Last date for Submission of Bid              | : | 01 Jan 2020 by 600 hrs |
| ⇒ | Time and date for opening of Technical Bids  | : | 02 Jan 2020 by 230 hrs |
| ⇒ | Time and date for opening of Commercial Bids | : | 03 Jan 2020 by 230 hrs |





